

CLEVELAND COUNTY BOARD OF COMMISSIONERS

November 19, 2013

The Cleveland County Board of Commissioners met in a regular session on this date, at the hour of 6:00 p.m., in the Commission Chamber of the Cleveland County Administrative Offices.

PRESENT: Jason Falls, Vice-Chairman
Susan Allen, Commissioner
Johnny Hutchins, Commissioner
Jeff Richardson, County Manager
Andrea Fite, County Attorney
Kerri Melton, County Clerk
April Crotts, Deputy Clerk
Bill McCarter, Planning Director
Chris Green, Tax Administrator
Allison Mauney, Human Resources Director
Jessica Pickens, *The Shelby Star*
Other individual names on file in the Clerk's Office

ABSENT: Ronnie Hawkins, Chairman
Eddie Holbrook, Commissioner

CALL TO ORDER

Chairman Ronnie Hawkins called the meeting to order. Department of Social Services Director Karen Ellis led the audience in the "Pledge of Allegiance" to the flag of the United States of America and provided the invocation for the meeting.

AGENDA ADOPTION

ACTION: Johnny Hutchins made the motion, seconded by Susan Allen, and unanimously adopted by the Board, *to adopt the agenda as presented by the County Clerk.*

CITIZEN RECOGNITION

No citizens signed up to speak.

CONSENT AGENDA

TAX COLLECTOR'S MONTHLY REPORT

The Tax Collector provided Commissioners with the following detailed written report regarding taxes collected during **October 2013** (*copy found on Page _____ of Minute Book _____*).

TAX ABATEMENTS AND SUPPLEMENTS

The Tax Assessor provided Commissioners with a detailed written report regarding tax abatements and supplements during **October 2012**. The monthly grand total of tax abatements was listed as (\$16,275.45) and the monthly grand total for tax supplements was listed as \$1,400,766.06.

SHERIFF'S OFFICE: BUDGET AMENDMENTS (BNA #024)

ACTION: Susan Allen made the motion, seconded by Johnny Hutchins, and unanimously adopted by the Board, *to approve the following budget amendment:*

<u>Account Number/Project Code</u>	<u>Department/Account Name</u>	<u>Increase</u>	<u>Decrease</u>
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010.444.4.357.02 Fed. Forfeited Property/Fed Other Rev. \$ 3,500.
 010.444.5.581.00 Fed. Forfeited Property/Awards/Apprec 3,500.

Explanation of Revisions: Request to budget SSA funds received to cover cost of the departments 2013 Annual Awards and Appreciation Banquet.

SHERIFF’S OFFICE: BUDGET AMENDMENTS (BNA #025)

ACTION: Susan Allen made the motion, seconded by Johnny Hutchins, and unanimously adopted by the Board, *to approve the following budget amendment:*

<i>Account Number/Project Code</i>	<i>Department/Account Name</i>	<i>Increase</i>	<i>Decrease</i>
010.441.4.810.16	Sheriff’s Office/Canine Fundraiser	\$13,557.	
010.441.5.790.16	Sheriff’s Office/Canine Fundraiser	13,577.	

Explanation of Revisions: Request to budget proceeds from the K-9 Unit’s fundraising efforts at the 2013 Cleveland County Fair (puppy raffle, sale of hats and t-shirts)

LEGAL: BUDGET AMENDMENTS (BNA #026)

ACTION: Susan Allen made the motion, seconded by Johnny Hutchins, and unanimously adopted by the Board, *to approve the following budget amendment:*

<i>Account Number/Project Code</i>	<i>Department/Account Name</i>	<i>Increase</i>	<i>Decrease</i>
010.416.5.971.00	Legal/C/O Foreclosure Prop	\$30,865.	
010.410.4.991.00	General/Fd Bal Appropriated	30,865.	

Explanation of Revisions: To budget for the purchase of foreclosed property of Parcel #'s 26693, 21069 and 21070. The county had to purchase as no upset bids were obtained on these properties.

SPECIAL RECOGNITION

DEPARTMENT OF SOCIAL SERVICES BEST PRACTICES AWARD

Vice-Chairman Jason Falls congratulated Cleveland County Department of Social Services for their recent Best Practices Award from the NC Association of County DSS. Cleveland County DSS reorganized their public assistance programs into a “Universal Economic Services Department”. Staff was reorganized into blended teams with program experts from each area. Office re-assignments were made to enable staff to get acquainted with each other, observe the day to day operations of unfamiliar programs and establish a mentor or buddy program. Then a Universal Training program was developed. The result increased a new outlook where instead of “helping our neighboring department”, they are now one universal economic services department that supports the seven tenets of WSS.

Karen Ellis especially thanked her staff for their hard work in developing this process. Besty Wells, Chair of the Social Services Board spoke praising words of DSS and its employees and each Commission took a moment to thank Ms. Ellis and her staff for this innovative idea.

REGULAR AGENDA

UPDATE ON JOB READY SHELL BUILDING

Rick Howell, Shelby City Manager began by thanking the Board of Commissioners for their partnership in the realm of Economic Development. Mr. Howell shared a PowerPoint Presentation updating Commissioners on the status of the second Shell Building being built in the Foothills

Commerce Center (Clerks Note: Beginning of PowerPoint included below. Did not include pictures of construction progress in the minutes)

Foothills Commerce Center

Job Ready Shell Building #2
2001 Partnership Drive
Shelby, NC

Job Ready Shell Building #2

- WHN Architects, PA
 - Architect selected using Request For Qualifications process required by NC General Statutes.
 - WHN selected and approved by City Council
 - Project Budget \$3,000,000 (shared equally by City and County)
- Project competitively bid
 - 9 bidders were pre-qualified
 - 5 qualified bids submitted
 - Bids opened May 2, 2013
 - Base bids with selected alternates ranged from \$3,169,102 to \$2,774,325 (\$394,777 spread)
 - Lowest responsible bid was \$2,774,325

Job Ready Shell Building #2

- City Council Action May 20, 2013
 - Bid recommendation to City Council
 - Bid awarded to Matthews Construction as lowest responsible bidder.
- Contract executed and Notice To Proceed issued July 18, 2013
 - 180 day contract term
 - Expected completion date (January 14, 2014)

Job Ready Shell Building #2

- Permits issued first week of August, 2013
- Worked commenced August 19, 2013
- Exterior concrete wall panels begin week of October 21st.
- Anticipated completion date January 14, 2014

**Foothills Commerce Center
2009**

**Foothills Commerce Center
Master Plan**

**Foothills Commerce Center
Aerial Spring 2013**

**Foothills Commerce Center
Aerial Spring 2013**

Foothills Commerce Center

Job Ready Shell Building #2

Job Ready Shell Building #2
Architects Rendering

Commissioners thanked Rick Howell for the partnership with the City of Shelby. They expressed their excitement for this process.

COMMISSIONER REPORTS

Commissioner Hutchins attended a public meeting with the MPO where they discussed projects. The Shelby Bypass was listed as the Number One project.

ADJOURN

There being no further business to come before the Board at this time, Jason Falls made a motion seconded by Susan Allen, and unanimously adopted by the Board, *to adjourn* . The next regular meeting of the Commission is scheduled for *Tuesday, December 3, 2013 at 6:00 p.m.* in this Commission Chamber.

*Ronald J. Hawkins, Chairman
Cleveland County Board of Commissioners*

*Kerri Melton, County Clerk
Cleveland County Board of Commissioners*